

The Twenty Thirty Club of Auburn, Club #19
(Auburn 20-30 Club)
BY-LAWS
(LAST REVISED July 1st 2014)

PREAMBLE

‘We, the members of Active 20-30 International Auburn #19 realizing the great good and many advantages that can come from an association of young men and women and through such an association we can contribute to the betterment and welfare of our prospective communities and of our fellow citizens. Through our efforts to help others we will develop character within ourselves, become better citizens, and learn to live and appreciate a fuller, richer life, do ordain and establish this set of Bylaws for Active 20-30 International Auburn #19.’

ARTICLE I
NAME AND ADDRESS

SECTION 1. NAME: The name of the organization shall be The Twenty Thirty Club of Auburn, Club #19 dba Auburn 20-30 Club.

SECTION 2. LOCATION: This organization shall have an address of Auburn 20-30 Club, P.O. Box 5091, Auburn, CA, 95604.

ARTICLE II
OBJECTIVES

The objectives of this organization shall be:

- I. To develop members, by precept and example, into a more intelligent, aggressive and serviceable citizenship, and to create in them a desire to participate actively in civic and welfare work in their respective communities.
2. To create in every member a personal desire for knowledge and self-improvement, and to develop trust, friendship and understanding between members in their professional and social activities.
3. To provide a practical means of forming enduring friendships and good will among its members in their communities, their country, and throughout the world.
4. To hold and promote entertainment, instructions, programs, and social gatherings in and for the furtherance of the purpose of “Active 20-30 International”.

ARTICLE III
EMBLEM, MISSION STATEMENT, MOTTO,
COLORS AND OFFICIAL LANGUAGE

SECTION 1. EMBLEM: The emblem shall be an insignia with a Buzz Saw encircling an hourglass and inscribed “Active 20-30 International.”

SECTION 2. MISSION STATEMENT: The mission statement shall be “Providing young adults with an opportunity for personal growth, friendships and leadership development while improving the quality of life for the special needs children in our community”.

SECTION 3. MOTTO: The motto shall be “Youth to be served, must serve”.

SECTION 4. SLOGAN: The slogan shall be “One never stands so tall as when kneeling to help a child”.

SECTION 5. COLORS: The official colors shall be Red, Blue, and Gold. Colors that have been approved by Board in addition to official colors are: Maroon, Burgundy, Black or Gray.

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SECTION 6. OFFICIAL LANGUAGE: The official language shall be English.

ARTICLE IV
MEMBERSHIP IN ACTIVE 20-30 INTERNATIONAL, AUBURN #19

SECTION 1. Classes of Membership: Membership in Active 20-30 International Auburn #19 shall be limited to Active, Past Active, Past Active Life, Junior and Honorary.

- (a) Active: An Active member shall be a person(s) who are at least Twenty (20) years of age and have not reached their fortieth (40th) birthday, are of good moral character, and are willing and ready to participate in club activities. Each prospective Active member shall file an application with Auburn Active 20-30 #19 Membership Committee for review. Each prospective member must have attended a combination of three (3) club activities, of which will include at least two (2) club meetings and one (1) club event. Upon approval of the Membership Committee, the application shall then be taken to the Membership for approval. With a quorum being present a majority vote (51%) will be necessary for approval. The new member shall be on probation for the first six months after being initiated. If for any reason the member fails to fulfill their obligations to the club, they will be asked to resign their position in the club.
- (b) Past Active: A member who has reached the age of forty (40) and has served the club for at least one (1) year will be considered "Past Active" at the end of the year that they turned forty (40). (This classification is on a club level only.) If said member holds an office they will fulfill their office if they turn forty (40) during the term. No dues will be collected after the member turns forty (40) but they will still be eligible to receive the club newsletter.
- (c) Past Active Life: Past Active Life Membership will be purchased by the club for all members who have fulfilled all three of the following:
1. A minimum of seven (7) years service at the club level and/or Past Active level
 2. Has served as President of the Club
 3. Member shall be voted on by the Board with no more than one (1) negative vote, then must be approved by a majority vote (51%) of the active club.

Past Active Life is conferred by the National Association upon the club's request. A fee paid by the member's club to be set from time to time by the National Board of Directors is required for Past Active Life Membership. The Past Active Life member is entitled to a Past Active Life pin, membership certificate, newsletter, and other literature regularly mailed to active members. Past Active Life members must be recommended by the club and shall not have any rights to vote or hold office.

- (d) Junior member: A Junior member shall be a person(s) who are at least eighteen (18) years of age and have not reached their twentieth (20th) birthday, are of good moral character, and are willing and ready to participate in club activities. Each prospective Junior member shall file an application with Auburn Active 20-30 #19 Membership Committee for review. Each prospective member must have attended a combination of three (3) club activities, of which will include at least two (2) club meetings and one (1) club event. Upon approval of the Membership Committee, the application shall then be taken to the Membership for approval. With a quorum being present a majority vote (51%) will be necessary for approval. The Junior member shall have voting rights in local club matters only and shall pay local club dues. A Junior member shall become a Active member upon their twentieth (20th) birthday when they will be installed as a member of Active 20-30 US & Canada including club initiation. The Junior member is not eligible to hold any office of the club.
- (e) Honorary: Honorary membership will be conferred to any person for meritorious service to the club, community, or nation. They shall pay no dues but shall enjoy the privileges of the club, except that of voting, holding office, or having an interest in the property of the club. The proposed Honorary Member's name will be

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submitted to the Membership Committee. Upon approval of the Membership Committee, the Membership Chair would then bring the name to the Membership for approval. With a quorum being present a majority vote (51%) will be necessary for approval.

SECTION 2. PAYMENT OF DUES: Dues of this club will be set at by the Finance committee annually. Dues may be paid in full or by payments of \$10.00 per meeting until the full amount is paid or by an agreeable payment plan. A member will be considered in "good standing" if they have paid **eighty percent** (80%) of the current annual dues and any assessed fines by October 1st of the current term year and 100% of previous years dues by January 1st. Members must have a minimum of **50%** of yearly dues on account by **July 1**, or your national membership will not be renewed.

SECTION 3. RESIGNATION: Any member of any classification may resign from membership at any time to be effective upon presentation of written notice thereof to the Membership Committee of the club.

If for any reason the President resigns their position, the Vice-President would then be sworn in as President. A new Vice-President would then be appointed.

SECTION 4. TERMINATION: The membership of any member will be terminated at any time by the club or National for failure to comply with the by-laws of this club, National or by means of actions on the part of the member found to be detrimental to Active 20-30 International. Termination will be determined by a majority vote (51%) of the Board.

SECTION 5. AGE WAIVER: Any member who shall be elected to office before reaching the age limit set forth in Section 1. will continue to be an Active member notwithstanding the member's age until they complete the term of office to which they were elected and/or to which they automatically succeed or might have to fill at the end of the elected term.

SECTION 6. ATTENDANCE: Each Active member is expected to attend a majority of the meetings and events held by this club. If for some reason the member is unable to attend it is their responsibility to contact the Membership Chairperson and/or the Event Chairperson with an explanation.

All Officers and Directors are expected to attend all meetings and events of this club. If for some reason an Officer/Director is unable to attend it is their responsibility to contact the President of the club no less than twenty-four (24) hours before the meeting and/or event. Attendance will be taken at each meeting and it shall be the member's responsibility to make sure they have checked in before each meeting. At the end of each year, the club will have an attendance award for the member with the least amount of absences.

SECTION 7. ABSENCES: Each member who is absent for three (3) consecutive meetings and fails to contact the Membership Committee or Club President within three (3) weeks and explain sufficient reason for the absence they will be subject to termination from this club by a majority vote (51%) by the Board of Directors.

Officers and Directors who are absent for two (2) consecutive meetings and/or club functions and fail to contact the President before the next regular meeting with an explanation of their absences will be considered for removal from office. A majority vote being four-fifths (4/5) of members present at said meeting will remove the Officer/Director from office. Appointment of a replacement Officer and or Director will be done in accordance with ARTICLE VIII, SECTION 4 (Appointment of Officers).

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Any member not present at a meeting because they are attending a visitation to another club or are out on official club business will be counted as present

SECTION 8. TRANSFERS: If any active member transfers from this club, their new club shall be entitled to any unused dues. Neither membership nor initiation fee shall be charged to a transferred member who makes application to such club for membership by transfer.

SECTION 9. LEAVE OF ABSENCE: Any member wishing for a leave of absence from this club shall make application to the club's Membership Committee. It is the discretion of each committee member whether or not leave should be granted and for how long.

ARTICLE V
OFFICERS

SECTION 1. POSITIONS: The officers of this club will consist of a President, Vice-President, Treasurer, Tail Twister (Sergeant at Arms), and three (3) Directors, one of whom shall be the immediate Past-President. If immediate past President is not available to serve on the board, a 3rd current member shall be voted in to serve as director.

SECTION 2. GOVERNING BODY:

1. The Governing Body of the club will be the Board of Directors.
2. The order of succession shall be: President, Vice President, Sergeant at Arms, Immediate Past President (if available), senior most board member.

SECTION 3. POWERS: The power of the Board of Directors and the manner of appeal from its decision will be such as described in these By-laws.

SECTION 4. MEETINGS: Meetings of the Board of Directors will be held at such times when items are referred to the Board, the President requests such a meeting, or if two (2) members of the Board request such a meeting. If at any such time a meeting is needed of the Board of Directors it may be held via phone with at least four (4) members of said Board, not including the President, agreeing to the item discussed.

SECTION 5. QUORUM: A majority of the voting power, being 51% of the Board of Directors (4), will form a quorum for the transaction of business at any meeting of the Board.

SECTION 6. VOTING: The President will have voting authority only in the case of a tie. The President, Vice-President, Treasurer, Tail Twister, two (2) elected Directors, and the immediate Past-President form the Board of Directors.

SECTION 7. APPEALS: The decisions of the Board of Directors may be overridden by a majority vote (51%) of the total membership provided that written notification is given in the "informer" (club's newsletter) at least one (1) week prior to the vote and announced at a regular meeting prior to the vote. A motion to override a board decision can be considered only once, and that decision shall be final within that term of office.

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SECTION 8. PARLIAMENTARY PROCEDURE: *Robert's Rules of Order Revised shall be the parliamentary guide of the organization, except as otherwise provided by these Bylaws. If a By-Law, Policy or Procedure is questions or is in need of clarification or interpretation a Parliamentarian may be call upon. A Parliamentarian shall meet at least one of the following:*

- A. *Be an Auburn #19 past active past president.*
- B. *Be an Auburn #19 past active past national officer.*
- C. *Be the current National Regional Director that is not an Auburn #19 member.*
- D. *Be the current National Immediate Past President that is not an Auburn #19 member.*
- E. *Be the current National President that is not an Auburn #19 member.*
- F. *Be the Current National President elect that is not an Auburn #19 member.*

ARTICLE VI
QUALIFICATIONS OF OFFICERS

SECTION 1. QUALIFICATIONS OF PRESIDENT: Nominees for the office of President must be a member in good standing and; shall have served on the Board of Directors for a minimum of three (3) years or have served as Treasurer or Vice President for one (1) year.

SECTION 2. QUALIFICATIONS OF VICE PRESIDENT: Nominees for the office of Vice President must be a member in good standing for at least two consecutive years prior to the election in which they are candidates, one term of which shall have been served on the Board of Directors.

SECTION 3. QUALIFICATIONS OF TREASURER: Nominees for the office of Treasurer must be a member in good standing for at least two consecutive years prior to the election in which they are candidates, one term of which shall be on the Board of Directors.

SECTION 4. QUALIFICATIONS OF SERGEANT AT ARMS (TAIL TWISTER): Nominees for the office of Tail Twister must be a member in good standing for at least two years prior to the election in which they are candidates, one term which shall be on the Board of Directors.

SECTION 5. QUALIFICATIONS OF FIRE CHIEF: Appointees for the office of Fire Chief must be a member in good standing for at least two consecutive years prior to the year in which they are appointed. Appointees must have a valid California driver's license and acceptable driving record as deemed by the Club's automotive insurance company. Appointee also accepts responsibility of **not drinking any alcoholic beverages or usage of any illegal drugs (and/or prescription drugs that may affect ability to drive) while operating the Fire Truck.**

SECTION 6. CHANGE IN QUALIFICATIONS: In order to change qualifications for offices, a majority vote (51%) of the Board of Directors is required; and then the motion is subject to a majority vote (51%) of the general active membership.

ARTICLE VII
DUTIES OF OFFICERS

SECTION 1. PRESIDENT: It shall be the duty of the President to:

- a) Preside at all meetings of the Club, and its Board of Directors
- b) Serve as tie-breaking vote if necessary
- c) Perform such other duties as ordinarily pertain to this office

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SECTION 2. VICE PRESIDENT: It shall be the duty of the Vice President to:

- a) Preside at meetings of the Club, and its Board of Directors in the absence of the President
- b) Act as project chairman
- c) Act as program chairman, which will include providing programs for no less than one general meeting per month
- d) Act as raffle chairman, providing a raffle at no less than one general meeting per month and at all special events.
- e) Perform such other duties as ordinarily pertain to this office

SECTION 3. TREASURER: It shall be the duty of the Treasurer to:

- a) Collect all admission fees, dues and assessments, and hold the same, subject to the order of the Board of Directors
- b) Make disbursements on checks signed by such officers as the Board of Directors may designate
- c) Keep a correct account of all receipts and disbursements, employing a double entry system
- d) Furnish a monthly statement of the finances of the Club to the Board of Directors and an Annual Report
- e) Deposit the funds of the Club at such times and in such bank or place of deposit as the Board of Directors may direct, and shall furnish a bond as required by the Board of Directors, the cost of such bond to be defrayed by the Club
- f) Make all such reports as required by Active 20-30 International, Active 20-30 International, the State of California and the United States of America as pertaining to the finances of the Club
- g) Perform other such duties as ordinarily pertain to this office

SECTION 4. SERGEANT AT ARMS (TAIL TWISTER): The duties of the Tail Twister shall be as such as usually pertain to this office, and such other duties as may be prescribed by the President or the Board of Directors, and the Tail Twister shall also have the authority to assess fines under the direction of the President.

SECTION 5. ELECTED DIRECTORS: It shall be the duty of the Elected Directors to:

- a) Serve as a Board of Directors member
- b) Serve as project chairperson or committee person as instructed by the President
- c) Perform other such duties as ordinarily pertain to this office

SECTION 6. SECRETARY: It shall be the duty of the Secretary to:

- a) Preside at all meetings of the Club and its Board of Directors
- b) Record and preserve the minutes of the regular meetings and the Board of Directors meetings.
- c) Make such reports as are required by Active 20-30 International, Active 20-30 International, the State of California and the United States of America
- d) Present all minutes to the Board of Directors at their request
- e) Perform such other duties as ordinarily pertain to this office

SECTION 7. FIRE CHIEF: The duties of the Fire Chief shall be to keep clean and maintain in good functional order; the Club Fire Truck, Club BBQ and storage unit, and such other duties as the Board of Directors deems necessary; this is inclusive of cleaning and washing the Club Fire Truck before all major events and parades.

SECTION 8. SPECIFIC DUTIES: It shall be the duties of the President, with the consent of the Board of Directors, as to instruct each officer as to the specific duties which said officers will be expected to perform during

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that President's term in office.

ARTICLE VIII
ELECTIONS

SECTION 1. NOMINATIONS OF OFFICERS: The Nominating Committee shall consist of the incumbent President and two (2) members appointed by the President, one of which shall be the immediate available past president. This committee shall meet before the regular meeting of the Club prior to the announcement of nomination. This committee shall nominate two (2) candidates each for the offices of President, Vice President, Treasurer, Sergeant at Arms (Tail Twister), and Directors. Nominations shall be announced at the regular meeting **on or before the first Thursday in April.** Time shall be allotted for nominations from the floor of other candidates for each office. At that time it shall be the duty of the President, or prior to nominations from the floor, to inform the membership of the specific duties **and qualifications** of each office as defined by these By-Laws. **Campaigning will be held at a time designated by the Nominating Committee between nomination and elections. Nominated members not wishing to run for a specific office(s) can be removed from the ballot with a written request for each office to the Nominating Committee no later than two (2) weeks prior to elections.**

SECTION 2. ELECTION OF OFFICERS: The names of the candidates duly nominated for the offices of President, Vice President, Treasurer and Sergeant of Arms (Tail Twister), in accordance with the provisions of the foregoing Sections, shall be placed on the ballot in alphabetical order under each office and shall be voted upon at the general meeting on or before the third Thursday in May. Ballots will be voted upon in secret, with voting member name not entered upon the ballot form. The secret ballots will then be collected and counted by any available Past Active Member. **There shall be no consumption of alcoholic beverages until after the election of officers.**

SECTION 3. SECRETARY AND FIRE CHIEF: Secretary and Fire Chief shall be appointed by the President-Elect following balloting for the above offices. The appointments must be approved by a majority vote (51%) of the current Board of Directors.

SECTION 4. APPOINTMENT OF OFFICERS: Officers or Directors that have resigned or have been removed from office will have a replacement appointed by the Board of Directors. Upon a majority vote (51%) of the Board, said appointee will be presented for confirmation by the membership at the first meeting of the month following appointment. Confirmation of said appointee would require a majority vote (51%) of the members. Upon confirmation, said appointee will be immediately installed into the vacant Officer or Director positions and will assume the respective duties assigned to said position. Should the members fail to confirm the Board's appointee nominations will be taken from the floor and the nominee receiving a 51% vote will then be immediately installed into the vacant Officer or Director position and will then assume the respective duties of said position.

SECTION 5. TERMS OF OFFICE: All Officers and Directors will serve a term of one (1) year or until their successors are elected or appointed and qualified.

SECTION 6. INSTALLATIONS: The Officers and Directors so elected will be installed in office at an installation meeting which is to be held no later than the third week in July. At the installation meeting all Officers and Directors will assume their respective duties at the next regular meeting.

ARTICLE IX

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MEETINGS

SECTION 1. REGULAR MEETINGS: Meeting of this club will be held on the 1st and 3rd Thursday of each month in the Auburn, California area at a time and place established by the membership by a majority vote (51%) of the members at a regular business meeting. Should any meeting fall upon a holiday or should there be good or sufficient reason for holding any meeting at a special time or a special date, the Board of Directors may designate another date and time as may, in their discretion, be desirable, by telephone by the President or Vice-President at least one day before such meeting. Any 5th Thursday in any month shall be deemed "Poker Night", the meeting place for said "Poker Night" to be determined by the President and membership notified at least one (1) week prior to "Poker Night".

SECTION 2. SPECIAL MEETINGS: Special meetings may be called by the President when, in his/her judgment, such meetings are necessary; or upon the request of two (2) members of the Board, due notice being given to all members of the Board.

SECTION 3. ORDER OF BUSINESS: The order of business of each regular membership meeting shall be as follows:

- a) Reading of minutes of previous meeting
- b) Reading of Treasurer's report and consideration of bills
- c) Reading of New Members
- d) Reading of correspondence by Secretary
- e) Consideration of unfinished business (Old Business)
- f) Reports of committees
- g) New Business
- h) Health and Welfare
- i) Good for the Order

SECTION 4. QUORUM: A majority (51%) of the entire membership in good standing shall constitute a 'Quorum'.

SECTION 5. VOTING: The business of this club will be conducted via voice except elections of Officers and Directors; which will be held by ballot. If three members make a request a vote by secret ballot will be taken on any matter coming before the club. It will be the duty of the Tail Twister and Treasurer to tally all votes, except for Officer and Director Elections, which will be tallied by a Past Active Member. In the event of time sensitive business or business that requires a vote that falls in between regularly scheduled meeting of the club business may be conducted by email as long as all club members and or board members are included in the email conversation. A motion, second and vote may be cast by email the secretary shall be responsible for maintaining records. A reply all should be used unless a secrete ballot is called for. All email business shall remain open for a minimum of three (3) days for discussion before votes are counted.

ARTICLE X
COMMITTEES

SECTION 1. STANDING COMMITTEES: The standing committees of this Club shall be as follows:

- a) Membership and Inter-Club Relations
- b) History

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- c) Past Active
- d) Publicity
- e) Health and Welfare
- f) Sports
- g) Cub Scouts and Little League Coordinator
- h) And any other committees as the President deems necessary

SECTION 2. HOW APPOINTED: The President shall appoint all committees, and such appointments shall be subject to the approval of the Board of Directors.

SECTION 3. POWERS: Each committee shall transact such business as is delegated to it in these By-Laws, in accordance with "Duties of Committees" and such additional business as is referred to it by the President or the Board of Directors.

SECTION 4. LIMITATIONS: Except where special authority is given by the Board of Directors, no committee shall expend Club monies or enter into contracts in the name of the Club until a report has been made to the Board of Directors and approval given.

DUTIES OF COMMITTEES

SECTION 5. MEMBERSHIP AND INTER-CLUB RELATIONS: This committee shall consist of one or more members, whose duties shall be as follows:

- a) To encourage and stimulate the contacting of prospective members, and to undertake to receive prospective members and introduce them to Club members, activities and objectives
- b) To investigate the charter and general eligibility of applicants for membership, upon instructions of the Board of Directors
- c) To stimulate membership participation in Club activities
- d) To contact absent members and encourage regular attendance
- e) To promote friendship, good fellowship and an appreciation of the objectives of Active 20-30 and the benefits thereof, and to assist in the education of all members in the ideals and objective of Active 20-30, and to attempt to bring all members into closer contact with operation of the Club.
- f) To devise ways and means of developing a spirit of fellowship among charter Clubs and the members thereof, in order to exchange successful club methods, increase the spirit of the entire organization, and create inter-community spirits.

SECTION 6. HISTORY: This committee shall consist of one or more members, whose duties shall be to keep and maintain a permanent record of all important events in the Club's history.

SECTION 7. PAST ACTIVE: This committee shall consist of one or more members, whose duties shall be to maintain contact with all Past Actives, stimulate Past Active interest in the Club, and maintain a master list of all Past Active members so that they may be reached for special events, etc.

SECTION 8. PUBLICITY: This committee shall consist of one or more members, whose duties shall be to supervise all publicity pertaining to the Club.

SECTION 9. HEALTH AND WELFARE: This committee shall consist of one or more members, whose duties

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shall be to arrange to send cards and/or flowers to such persons as may be designated by the Board of Directors in the event of; illness, injury, illness in family or bereavement, to arrange visits to such persons and to inform the general membership as to the status of such persons.

SECTION 10. SPORTS: This committee shall consist of one or more members, whose duties shall be to organize all Club athletic teams, to act as chairperson of sports related projects as necessary and to be the Club's representative to the Auburn Area Recreation District.

SECTION 11. CUB SCOUTS AND LITTLE LEAGUE: This committee shall consist of one or more members, whose duties shall be to attend Cub Scouts and Little League meetings and act as liaison between the organizations.

ARTICLE XI
AMENDMENTS/RESOLUTION

SECTION 1. BY-LAWS: These By-laws may be amended at any special meeting by a majority (50%+1) vote of those members actually present. If the individual(s) provide(s) all members currently on the roster with notice of the intended amendment no less than six (6) days before said meeting.

SECTION 2. RESOLUTIONS: All matters not covered in the By-laws or Rules of Policy of this club which deal with the operation, control, or direction of this club will be accomplished by resolution duly passed by a majority of the members of the Board of Directors at any Board meeting. Each such resolution so passed will be read at the next regular meeting of the club. Each such resolution will become an operating regulation of the club unless a majority of the members present at the regular business meeting at which said resolution is read will vote that it be rescinded.

ARTICLE XII
NATIONAL CONVENTION

SECTION 1. DELEGATES: Each club is entitled to have a maximum of two delegates at all Active 20-30 International Conventions. Generally, the delegate to represent Auburn #19 would be the President. If President is unable to attend any said convention, the responsibility of being delegate of the club then falls to the next highest ranking officer, and so forth. If no officer is able to attend convention, any voting will be done by proxy via the National Office.

SECTION 2. EXPENSES: Budget permitting, the President will have her/his expenses paid to include registration fees for the Annual National Convention (travel cost not inclusive) up to **\$400.00**. If President and/or Vice-President are unable to attend, the order in which priority will be given for payment of expenses will be as follows: Treasurer, Tail Twister, two (2) elected Board Members, and the Immediate Past-President. In addition, the chosen "Member of the Year" and "Rookie of the Year" may also be awarded registration fees to National Convention, also not to exceed \$400.00 each. *(The Board will meet before the National Convention registration due date to decide the maximum amount of money to be spent on President, Member of the Year and Rookie of the Year convention expenses.)*

The convention attendee sponsored by the club is required to attend the Annual General Meeting and one (1) seminar (if there are any offered) in order to receive reimbursement from the club for the registration. The attendee will give the Club a report on the AGM and Seminar that was attended. If attendance requirements are not met as outlined above, the Club may elect to have registration fees paid back by the member. This is to be decided by a

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majority vote (51%) of the Board of Directors.

Attendance at either International Convention or WOCO Convention will be at the attending member's expense, unless the Board of Directors votes to contribute by a majority vote (51%).

ARTICLE XIII
REIMBURSEMENT

No club money may be expended without Board approval, if you purchase items for the club without prior approval you run the risk of the reimbursement not being approved. If you are approved to purchase items for the club, you must submit a request for reimbursement to the Treasurer and a copy to the Chairperson of the club event/project. These receipts may not be used toward the member's dues, fines or any other monies owed to the club. All members must submit a reimbursement form to the club Treasurer and Chairperson within thirty (30) days of the event. The reimbursement form will then go to the Board for final approval on the first (1st) meeting of the month. The checks will then be distributed within fourteen (14) business days.

ARTICLE XIV
DISPOSAL OF RECORDS AND PROPERTY

No member in this Club shall dispose of any Club records or property in his/her possession without the approval of the Board of Directors; provided that the approval of the Board of Directors is to be made a matter of record in the minutes of a Board of Director's meeting or a general membership meeting.